



## **ADDENDUM #1**

RFP-2019-OQAI-01-GRANI

On November 16, 2018, the New Hampshire Department of Health and Human Services published a Request for Proposals (RFP), to solicit proposals from vendors to develop and implement an evaluation design in two (2) phases in order to enable the Department to meet the Centers for Medicare and Medicaid Services (CMS) independent evaluation requirements for the Granite Advantage (GA), Section 1115(a) Medicaid Demonstration Waiver (GA Waiver), as follows:

Phase 1 – Evaluation Design and Pre-Evaluation Support Development

Phase 2 – Evaluation Implementation

The Department is publishing this addendum to:

- 1. Delete and replace Section 1. Introduction, Subsection 1.3. Contract Period, with the following:**

### **1.3. Contract Period**

The Contract resulting from this RFP will be effective upon Governor and Executive Council approval through June 30, 2020, for Phase 1 of the Project (Evaluation Design Development and Pre-Evaluation Support).

The selected Vendor must be available to begin providing services upon Governor and Executive Council approval of the agreement (contract).

Upon the Centers for Medicare & Medicaid Services (CMS) approval of the Department's Evaluation Design and Budget, the Department will request approval from the Governor and Executive Council for a Contract Amendment to extend the contract through December 31, 2025, for Phase 2 of the project (Implementation of the Evaluation Design).

- 2. Delete and replace Section 3. Statement of Work, Subsection 3.2. Phase 1 Scope of Services: Evaluation Design and Pre-Evaluation Support Development, Paragraph 3.2.5. Deliverables and Reporting, Subparagraph 3.2.5.1., with the following:**

3.2.5.1. The selected Vendor will conduct a rapid cycle assessment of the GWP Program. The assessment must include, but is not limited to:

3.2.5.1.1. Comparison groups associated with Community Engagement compliance;

3.2.5.1.2. Semi-structured interviews; and

3.2.5.1.3. Member focus groups.



- 3. Delete and replace Section 3. Statement of Work, Subsection 3.2. Phase 1 Scope of Services: Evaluation Design and Pre-Evaluation Support Development, Paragraph 3.2.7. Phase 1: Deliverables and Reporting, Subparagraph 3.2.7.2., with the following:**

3.2.7.2. The selected Vendor must provide a draft Evaluation Design to the Department for review and approval no later than April 12, 2019.

- 4. Delete and replace Section 3. Statement of Work, Subsection 3.3. Phase 2 Scope of Services: Evaluation Design Implementation, Paragraph 3.3.7. Phase 2: Deliverables and Reporting, with the following:**

**3.3.7 Phase 2: Deliverables and Reporting**

The selected Vendor will prepare and submit the following written reports to the Department:

<b>Report</b>	<b>Description</b>	<b>Due Date</b>	<b>Target Audience</b>
Implementation Plan	Produce and submit a Plan to the Department	Within 15 business days of the start of Phase 2	Department
Monthly Status Reports	Progress of evaluation activities including: <ul style="list-style-type: none"> <li>▪ Accomplishment</li> <li>▪ Current tasks</li> <li>▪ Challenges</li> <li>▪ Resolutions to challenges</li> <li>▪ Open issues</li> <li>▪ Updated decision log</li> <li>▪ Interim quantitative findings if available</li> </ul>	By the 20 <sup>th</sup> day of each month	Department
Quarterly Reports	As needed to support the Department's quarterly reporting to CMS	Quarterly reporting schedule outlined in CMS deadlines in the STCs	Department
Data Analytic Plan	Draft plan	60 days after the start of Phase 2	Department
Policy Briefs	Relevant data associated with the GAHCP	As needed	NH Legislature

**New Hampshire Department of Health and Human Services**  
**Granite Advantage 1115(a) Waiver Evaluation Design & Pre-Evaluation**  
**Support Development and Implementation**



Report	Description	Due Date	Target Audience
Presentations	Visualizations that could include: <ul style="list-style-type: none"> <li>▪ Infographics</li> <li>▪ Charts</li> <li>▪ Graphs</li> </ul>	As needed	Targeted stakeholders
Annual Reports	Produce and submit Reports to the Department	Annual reporting schedule outlined in the CMS deadlines in the STCs	Department CMS
Draft Interim Evaluation Report	Produce and submit a Draft to the Department	60 calendar days prior to the CMS deadline in the STCs	Department CMS
Final Interim Evaluation Report	Produce and submit a Final to the Department	60 calendar days prior to the CMS deadline in the STCs	Department CMS
Draft Final Evaluation Report	Produce and submit a Draft to the Department	60 calendar days prior to the CMS deadline in the STCs	Department CMS
Final Evaluation Report	Produce and submit a Final to the Department	15 calendar days prior to the CMS deadline in the STCs	Department CMS